



SUBJECT:	System for Selecting Waiting Households (REVISED)		
DATE of ISSUE TO HOUSING PROVIDER:			
IMPLEMENTATION DATE:	January 1, 2021	APPROVED BY:	DNSSAB Supervisor
REVISION DATE(S):	June 23, 2021	SIGNATURE:	DocuSigned by: <i>Dee Johnson</i> 09F24F2BF3B442F...
ASSOCIATED DOCUMENT(S):			
RELATED POLICY(IES):	LHP 2020-09; LHP 2020-14; LHP 2020-20; LHP 2020-21		
ISSUED TO:	<input type="checkbox"/> Federal Section 95 Private Non-Profit Housing Program <input type="checkbox"/> Federal Section 26/27 Housing Program <input type="checkbox"/> Federal Urban Native Non-Profit Housing Program <input checked="" type="checkbox"/> Private Non-Profit Housing Program <input checked="" type="checkbox"/> Municipal Non-Profit Housing Program (Pre-1986) <input checked="" type="checkbox"/> Local Housing Corporation <input type="checkbox"/> Affordable Housing/Investment in Affordable Housing/Social Infrastructure Fund Program <input type="checkbox"/> DNSSAB Rent Supplement Programs <input checked="" type="checkbox"/> DNSSAB Housing Access		

## PURPOSE

To inform all housing stakeholders of the local rule, background and compliance standard under the Housing Services Act, 2011 (HSA) and associated regulations related to the system for selecting waiting households.

## BACKGROUND

Under *S. 48 and S. 47 (b) of the Housing Services Act 2011* and under *Ontario Regulation 367/11, s. 46-51*, Service Managers are given the flexibility to set priorities for the selection of households for vacant units and methods by which households are selected from the Co-ordinated Access Waiting List. The provincial priority for special priority applicants still prevails.

## LOCAL RULE

When selecting an applicant from the Co-ordinated Access Waiting List, offers by the Housing Providers **are to** be made in the following order:

- Special Priority status** – applicant households approved under the Special Priority Policy for applicants who are Victims of Domestic Violence and/or Human Trafficking. (This is not a local rule. See requirements as prescribed under Ontario Regulation 367/11, sections 52 to 58.);
- Urgent Priority status** – applicant households deemed to be in an Urgent situation ranked according to the date the status was assigned. (See Local Housing Policy – *Urgent Priority Status* – LHP - 2020-09);



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- 3. **Over-housed status** - when an applicant who is currently residing in a social housing unit and is in receipt of rent-geared-to-income assistance becomes over-housed and are placed on the Co-ordinated Access Waiting List according to the date of their original application. (See Local Housing Policy - *Local Occupancy Standards* - LHP - 2020-21);
- 4. **Chronological** - applicant households in the rent-geared-to-income category by date of application.

Market rent households are not included in the coordinated access mandate.

**ACTION**

That Housing Providers implement the new Local Housing Policy - *System for Selecting Waiting Households* - LHP- 2020-06.

Housing Providers must adhere to their legislated targeting plan for the number of market rent units, the number of rent-geared-to-income units and the number of high need units in their portfolio. Also, see Local Housing Policy - *Housing Provider Mandates* - LHP - 2020-14.

**AUTHORIZATION**

Original signed by: DocuSigned by:  
Stacey Cyopeck  
C2A588888304F2... Date: 6/23/2021

Stacey Cyopeck  
Director, DNSSAB Housing Programs

Replaced By Policy #		Retirement Date:	
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